

## Party Rental Rules & Information

1. The Dive Spot does not allow the use of tobacco products or alcohol on the premises.
2. Renter is responsible for any damages to the facility. A credit card is required for rentals and will be billed in case of damages or no shows.
3. No reservation will be considered finalized until a Party Reservation Request Form has been received, a Rental Rules and Information sheet has been signed & received, a non-refundable deposit for 1/2 of your rental fee has been paid & a Dive Spot employee has confirmed your party.
4. Total payment is due no less than 14 days before your reservation. Your reservation may be cancelled and your deposit forfeited for late payments or no shows.
5. The Dive Spot is not responsible for weather. Sometimes we have to cancel due to unsafe weather conditions such as lightning. If such is the case we will work with you to reschedule your party. We do not offer refunds.
6. Renter is responsible for setting up & cleaning up. This includes trash pickup. Bags will be furnished. Place filled bags outside the front gate and we will dispose of them. A charge will billed to your credit card if we have to clean up after you.
7. No tape, nails or staples may be placed in walls, fences, tables or trees.
8. Renter is responsible for returning any items that may have been moved to its original location.
9. Renter should reserve the amount of time they want *and need* for their party, which may include time for an extensive set-up or if expecting a long time to clean up. Regular reservations include 15 minutes before and after your party for setting up and cleaning up. For example: a 2-hour party from 5:30-7:30 p.m. means the facility is available 5:15-5:30 for set-up. 5:30-7:30 for the party. 7:30-7:45 for clean up.
10. You are welcome to cook with *your* gas grill. We ask you to use it only in our parking lot. We do not furnish a grill.
11. Renters wanting to be tax exempted must furnish the appropriate Tax Exempt Form at the time the reservation is requested or tax will be charged.
12. The person signing this form must remain at the facility the entire time.
13. The Dive Spot reserves the right to refuse rental to any individual or group.
14. The Dive Spot lifeguard(s) is in charge of the facility during the rental. They are here to ensure the safety of the people in the *large pool*. Adults must supervise young children in the wading pool as it is not included in the zone coverage of the lifeguard.
15. The renter is responsible to check with the lifeguard to receive a sign-in sheet that all persons must sign. Adults may write the names of young children. The lifeguard may require an orientation before opening the pool area.

*Have a great and safe party!*

I have read and I understand the rules and information printed above.

Please Print Your Name \_\_\_\_\_

Signature \_\_\_\_\_

Phone # \_\_\_\_\_ Date \_\_\_\_\_

*Please keep a copy & return a signed copy with your Reservation Form and deposit.*